

**AUDIT COMMITTEE MEETING
Immediately following the Human Resource Committee Meeting
September 11, 2019**

1. **NOTICE**

Notice of this meeting is attached to the official Minutes as EXHIBIT I. The official Agenda for this meeting, as presented for the consideration of the Committee, is attached to the official Minutes as EXHIBIT II.

2. **CALL TO ORDER 1:02 p.m.**

3. **COMMITTEE MEMBERS**

Present: Commissioner Christopher T. Ure, Chair
Commissioner Nancy W. Gregoire
James Petkas, External Audit Consultant
Scott Porter, External Audit Consultant

Not Present: Commissioner Andrew M. Klein

Senior Leadership

Additionally Present: Commissioner Ray T. Berry, Commissioner Stacy L. Angier, Gino Santorio/President/Chief Executive Officer, Alan Goldsmith/Chief Administrative Officer, Alex Fernandez/Chief Financial Officer, Linda Epstein/Corporate General Counsel, Jerry Del Amo/ Sr. Associate, General Counsel

4. **PUBLIC COMMENTS** None

5. **ELECTION OF AUDIT COMMITTEE OFFICERS**

MOTION It was *moved* by Mr. Porter, *seconded* by Commissioner Gregoire, to:

Nominate Commissioner Christopher Ure as Chair of the Audit Committee for the North Broward Hospital District.

Motion *carried* unanimously.

MINUTES

North Broward Hospital District Board Of Commissioners
1700 Northwest 49th Street, Suite #150, Ft. Lauderdale, 33309

MOTION It was *moved* by Mr. Porter, *seconded* by Mr. Petkas, to:

Nominate Commissioner Nancy W. Gregoire as Vice Chair of the Audit Committee for the North Broward Hospital District.

Motion *carried* unanimously.

6. **APPROVAL OF MINUTES**

6.1. Approval of Audit Committee meeting minutes, dated August 21, 2019.

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Mr. Porter, to:

Approve the Audit Committee meeting minutes, dated August 21, 2019.

Motion *carried* unanimously.

7. **TOPIC OF DISCUSSION**

7.1. Presentation and Approval of the 2020 Fiscal Year (FY) Audit Budget

Prior to delivering the fiscal year audit budget presentation, Mr. Nigel Crooks, Chief Internal Auditor, recognized the professional advancement of Robert Colwell, Clinical Auditor and Fabian Tracey, Financial Auditor, who had recently been elevated to supervisors. Mr. Tracey and Mr. Colwell addressed the committee, sharing their scope of work for the department and professional background and qualifications.

Mr. Santorio, CEO, took a moment to recognize the accomplishments of the Internal Audit Department, specifically the number of audits produced and finalized within the last fiscal year, which totaled more than of the 3 nearest like-size competitors.

Mr. Crooks presented the committee a comparison between the 2019 fiscal year audit budget plan and 2020 audit plan. He reported that the budget increases were mainly due to internal market adjustments and annual raises, in addition to a need for specialized outside audit services. Line items were detailed and questions were taken regarding increases and decreases within the budget.

After a lengthy discussion regarding the Chief Internal Auditor's proposed salary increase, it was agreed that the subject would be discussed at a future Human Resource Committee meeting.

MOTION It was *moved* by Mr. Porter, *seconded* by Commissioner Gregoire, that:

The Audit Committee recommend that the Board of Commissioners of the North Broward Hospital District approve the Internal Audit Budget as presented of 1,778,465.00 for FY 2020.

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Motion *carried* unanimously.

8. **ADJOURNMENT** 2:06 p.m.

MOTION It was *moved* by Commissioner Gregoire, *seconded* by Mr. Petkas to:

Adjourn the Audit Committee meeting.

Motion *carried* unanimously.

Respectfully submitted,
Commissioner Stacy L. Angier, Secretary/Treasurer

APPROVED